



MISSISSIPPI STATE UNIVERSITY™

DEPARTMENT OF INSTRUCTIONAL SYSTEMS AND WORKFORCE DEVELOPMENT

CLASSES OFFERED SUMMER 2017 FOR TEACHING ENDORSEMENT **411 BUSINESS TECHNOLOGY**

Get ahead this Summer!
Classes Offered Online for the 411
Business Technology Endorsement

Requirements

1. **Hold a current 5-year standard teaching license.**
2. **Update competency in the field of Instructional Technology**
Proof of current Internet and Computing Core Certification (IC³)
3. **Teacher Preparation Course Based on the Curricula to Be Taught**
BTE 4463 (undergraduate) or BTE 6463 (graduate) Methods of Teaching Business Technology (online summer)
4. **Certification of Online Learning**
TKT 4473 (undergraduate) or TKT 6473 (graduate) Methods of Teaching Online (online summer)
or
BTE 4213 (undergraduate) or BTE 6213 (graduate) Methods of Teaching Business Subjects (online fall)
5. **Computer applications courses (choose 6 hours in the list below)**
TKB 2133 Spreadsheet Design and Analysis (online spring)
TKB 2123 Database Management (online spring)
TKB 4283/TKB 6283 Advanced Office Systems (online fall)
TKB 4543 Information Processing (online summer)
TKB 4583/TKB 6583 Graphics/Web Design (online summer/fall)
TKB 4743/TKT 6743 Desktop Publishing
TKB 4753/TKT 6753 Media for Presentations and Instruction (online fall)
TKT 4763/TKT 6763 Digital Tools for 21st Century Teaching & Learning (online spring and summer)
TKT 8543 Multimedia Design I
TKT 8643 Multimedia Design II

How to Update 111 Computer Applications to 411 Business Technology

If a teacher holds the 111 Computer Applications endorsement, the six hours of computer applications listed in #5 have already been met and are not required to update to the 411 endorsement. Simply complete Items 2-4 above to update to the 411.

How to Enroll in These Courses

Pre-service Teachers: See your advisor to add any of these classes to your schedule.

Current Teachers Wishing to Add Endorsements:

1. Decide whether to enroll as an undergraduate or graduate student. *The 4000 numbers are undergraduate and 6000 and 8000 are graduate courses.
2. Go to msstate.edu/future-students/apply/ and apply for either undergraduate or graduate admissions.

Be sure to check out the graduate degrees offered in the Department of Instructional Systems and Workforce Development at msstate.edu/current-students/programs/

Courses required to obtain this endorsement to teach in Mississippi public schools are offered online through Mississippi State University this summer!

Summer 1st Term Online: **June 1—June 29**

TKB 4583/TKB 6583 Graphics and Web Design
TKT 4753/TKT 6753 Media for Presentations
BTE 4463/BTE 6463 Methods of Teaching Bus Technology
TKT 4473/TKT 6473 Methods of Teaching Online

Summer 2nd Term Online: **July 4—August 3**

TKB 4543 Information Processing
TKB 4583/TKB 6583 Graphics and Web Design (F2F)
TKT 4763/TKT 6763 Digital Tools for 21st Century

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